

**LAFAYETTE COUNTY CHILDREN'S SERVICES FUND
BOARD OF DIRECTORS MEETING**

Commissoners:

**Gil Rector
Harold Hoeflander
Tracy Dyer**

**Board of
Directors:**

**Arron B. Haynes
Higginsville
Board Chair**

**Treasurer
Terry Thompson
Lexington**

**Secretary
Tammy Zumalt
Waverly**

**Mary Borgman
Wellington**

**Opal Johnson
Mayview**

**Russell J. Kruse
Concordia**

**Daljeet Singh
Higginsville**

**Fran Atkins
Higginsville**

**Jill Sutherland
Higginsville**

**Jackie Roberts,
Children's Service
Coordinator**

Minutes: Monday, June 13, 2016 at Trails Regional Library Lower Level, Lexington, MO.

Chairman Arron Haynes called the meeting to order at 7:00 pm.

Welcome and Introductions: The following were welcomed: Mary Borgman, Arron Haynes, Tammy Zumalt, Fran Atkins, Terry Thompson, Opal Johnson, Gil Rector, Russell Kruse, Casey Cyr, Sherri Chandra, Robin McGinnity Connelly, Kim Blackburn, Tom Emerson, Breann Huckworth. Absent: Jill Sutherland and Daljeet Singh. A quorum was present.

Public Comments: Breann Huckworth from Lafayette County Health Department discussed the upcoming meeting on July 19th, Mobilizing Action through Planning and Partnership. It is a strategic planning to encourage healthy living in our county. It begins at 8:30 AM. Casey Cyr provided brochures about Autism training.

Mission Statement: read by Tammy Zumalt.

Minutes: Fran Atkins moved to accept the corrected minutes from April 14, 2016 meeting and Mary Borgman seconded. Minutes were approved. Fran Atkins moved to accept the minutes as written for the May 8th meeting. Opal Johnson seconded and motion carried.

Presentations:

2015-2016 Final Reports:

Brighter Futures was placed on the agenda; however, their final report is actually due at the August meeting. They will report then.

Funding requests: None

Treasurer's Report: The unofficial treasurer's report indicated our total assets are \$507,588.07 on June 1st. After our funds payable and expenses are deducted, the fund balance available is \$140,010.17. We are up deficit spending \$145,919.83 this year based on our conservative 3 year Tax Reserve. Opal Johnson moved to accept the unofficial treasurer's report and Russell Kruse seconded. The motion carried. The following bills were presented to be paid: Brighter Futures' bill for May was \$12,608; Gary Worth's bill for April – June web service was \$150.00 and Randall Fiene, CPA \$1,700 for audit of 2015. Russell Kruse moved that the Board approve the bills to be paid. Opal Johnson seconded and the motion was approved.

Terry Thompson mentioned that in August the audit would be presented. It was not a clean audit because we are deficit spending and budget needed to be amended.

Children's Mental Health Coordinator Report: We have had a few interested people, but no applications have been submitted as of yet. We are still accepting applications.

Old Business: An accountant in Lexington was approached about being the treasurer for our group. It would cost \$100 a month. The group felt then all CPAs should be contacted to see if they are interested also and possibly volunteer for the position. Fran Atkins and

Arron Haynes will compose a letter and send out.

The policies and procedures that Jackie Roberts had written for us were to be approved. There was a discussion over using the Medicaid rates for units of service from providers. Jackie had researched and found that \$78 was an average rate. However, some board members wanted to keep it a Medicaid rate because we could provide more units of therapy. While other board members wanted our grant recipients to be able to continue using some of their current providers. After much discussion among the board, Fran Atkins moved that the rate we use to pay for therapy services and grief counseling are as follows: We will pay at the current Medicaid rate for home therapy (which allows for travel) plus 4% for a unit of 45 minutes. Tammy Zumalt seconded. By using the current rate of 104% of Medicaid, this allows us to change yearly with the rate without having to make amendments to the RFP yearly. The policy requiring a decision on how much we will be paying for administrative costs and staff line items was discussed next. Fran Atkins moved that the percentage we would allow our funding recipients to request and use from LCCSF would be 0%. Russell Kruse seconded and motion carried. Fran Atkins moved that we accept the Board's Scoring Sheet for RFP as written, and Opal Johnson seconded. Motion carried. Fran Atkins moved that the Counseling Invoice be accepted as written. Terry Thompson seconded and motion passed. Fran Atkins moved that the LCCSF By-Laws be accepted as written. Russell Kruse seconded and motion was approved. Finally, Fran Atkins moved that the LCCSF Board of Directors' Draft Policy and Procedures be accepted as written except for the two policies noted above (RFP and Staff Line Item/Administrative Expenses), Board of Responsibilities, Code of Ethics, Commitment Form, and Self-Assessment all be approved. Opal Johnson seconded and the motion carried.

Arron Haynes had not been able to reach Gwen Martin, but the Board would like for him to continue to try and contact her to finalize our agreement. Tom Emerson from the Lafayette County Health Department had been approached about being the hosting/paying agent for LCCSF. They would not be able to be our paying agent, but suggested we look for a CPA or another hosting agency. Teeple Insurance had sent a bill for \$408 last month, but we were unsure of what the bill was for. Terry Thompson checked into the bill and it was to bond the people who signed the checks for LCCSF. Terry Thompson moved to submit to bond Arron Haynes and Tammy Zumalt. Russell Kruse seconded. Terry Thompson will contact Teeple Insurance and provide the current information. Teeple Insurance will send us a new bill. Aaron Haynes reminded everyone that he needed input on Jackie's evaluation. Arron and Fran will compile and report the results in August. Gil Rector recommended that he would like to renew the terms of Mary Borgman, Russell Kruse and Tammy Zumalt.

New Business: There were no interim reports due this evening.

Opal Johnson motioned for the meeting to adjourn and Russell Kruse seconded. Motion carried.

Meeting was adjourned at 8:40 PM.

Next Meeting: Monday, August 8th at 7 PM at Trails Regional Library Lower Level.

Respectfully submitted,
Tammy Zumalt, Secretary

Mark your calendar for upcoming LCCSB meetings:

REMINDER: No meeting in July

Monday, August 8th
Monday, September 12th
Monday, October 10th
Monday, November 14th
Monday, December 12th