

## LAFAYETTE COUNTY CHILDREN'S SERVICES FUND BOARD OF DIRECTORS MEETING

**MINUTES:** Wednesday, September 18th, 7:00 pm at the Lafayette County Health Department, Lexington

**Call to Order:** Tahnamy called the meeting to order at 7:05 pm.

Board members in attendance : Tahnamy, Chip, Amanda, Jamie, and Laura. Daryl, Denetta , Mark, and Aaron were not in attendance.

Executive Director – none  
Commissioner Liaison - Craig Williams

Guests in attendance:  
Bill Molini (Lexington Tax)  
Hannah Spaar, Ruth Beamer  
Casey Melancon (ESMW), Ann Gosnell (House of Hope)  
Nancy Peters (Santa Fe School District), Lori Drenon (Odessa School District), Aaron Knipmeyer (Lafayette County C-1 School District), Taylor Gussman (Wellington School District), Brianne Bredehoeft and Leslie Basye (Concordia School District)

**Public Comments** - none

**Approval of Agenda:** Chip moved to approve the agenda; Jamie seconded. All were in favor. Motion passed.

**Approval of Minutes:** Jamie moved to approve the minutes from the August 21<sup>st</sup> and September 11 board meetings. Amanda seconded. All were in favor. Motion passed.

**Introductions of all in attendance were made.**

**Reports:**

**Treasurer's Report** – Bill Molini presented the financial reports to the board. Total program expenses for January through August 2019 were shown as \$278,576.13. Last year at the same point in time program expenses were \$299,168.28. Current assets are listed as \$454,529.45. Last year at the same point in time assets are shown to be \$584,743.48; for a difference of -\$130,214.03.

Bills to be paid- Nine checks were prepared for invoices received and were presented to the board for payment. Those checks were Lafayette County (\$250) Tiffany Harbour (\$2,171.93), Lexington Tax (\$310), Wellington Napoleon (\$508.75), Gary Worth (\$150), Bank Midwest (\$37.35), Easter Seals (\$1,139.12), Harris, Harris, & Sommer (\$25), and Compass Health (\$2,186.50).

Amanda moved to accept the treasurer's report and to pay the bills. Jamie seconded. All were in favor. Motion passed.

**School District Reports-** Nancy from Santa Fe reported that the Jess Angelique assembly was "well received". Chip asked about services with Pathways. Representatives from the Santa Fe, Lafayette County and Concordia reported that services with Pathways had begun, The school districts had worked out scheduling. They also assured that there is a plan for when the student count increases.

### Commissioners:

Craig Williams  
Harold Hoeflander  
Tracy Dyer

### Board of Directors:

**Board Chair**  
Tahnamy Gittinger  
Odessa

**Vice Chair**  
Chip Langman  
Lexington

**Treasurer**  
Aaron Dye  
Lexington

**Secretary**  
Laura Scott  
Odessa

Mark Heins  
Concordia

Jamie Wieligman  
Wellington

Amanda  
Christopherson  
Waverly

Denetta Amor  
Higginsville

Daryl Augustine  
Higginsville

**Executive Director:**  
Open

**Funded Agency Reports-** Taylor Gussman, Program Director for Wellington's Lumch Buddies Program shared that currently nineteen families are participating in the program and that 6, 582 pounds of food have been shared with families. The program is continuing this school year. Any child within the Wellington School District is eligible. Families now "shop" for food at an allotted time at the CCC. There is fresh produce and different proteins offered in addition to other foods. The program coordinates with Harvesters and accepts donations of food and volunteers to help work. They anticipate continued growth. There were no other agency reports.

**Commissioner Report – None.**

**Unfinished Business-**

Monthly applications – Nancy reported for the Santa Fe School District. They had \$341.50 remaining from their grant for BIST training. Their costs were less due to a snow day and lesser costs for the BIST conference. The original application was for training for three newly hired staff members. They trained two additional new staff members during this grant cycle. Therefore \$71.50 is the new amount to reimburse. A new funding proposal for BIST services was presented for \$8040. A discussion was held on contracts for reimbursement vs. lump sum. Chip moved to accept the funding proposal for \$8040 with the provision that the contract may be updated to ask for invoices prior to reimbursement. Jamie seconded. All were in favor. The motion passed.

A question was asked by Aaron and Lori about continuing the \$1000 and \$15,000 grants on a monthly basis. Chip assured them that this will continue at this time. Another question was asked about the process for unused funds. A discussion was held. Chip made a motion that all unused funds will be returned; funds awarded will be for reimbursement only, and that the grant cycle will be one year from the date that the funds were awarded. Amanda seconded. All were in favor. The motion passed. The lawyer will be contacted to change the language on contracts.

Brianne from Concordia presented a funding request for an assembly and materials for an anti-bullying assembly on November 6<sup>th</sup> for all students presented through HERO Omegaman .Possible other funding will be pursued. Jamie made a motion to fund up to \$745 for the Concordia anti-bullying campaign on a reimbursement basis. Laura seconded. All were in favor. The motion passed.

**New Business:**

It was reported that the Jess Angelique assemblies held in September had positive feedback. A thank you was shared from Wellington. A report and photos were shared from Jess Angelique Assemblies.

Bridges Out of Poverty Workshop on October 2 was discussed. RSVP's need to be received by September 25<sup>th</sup>.

The need for part-time clerical help was discussed. Jamie made a motion to hire part-time clerical help. Chip seconded. Discussion of cost was held. Chip offered a revised motion to include that the employee be hired at a cost of up to \$15/hour. Jamie seconded. All were in favor. The motion passed. Tahami will pursue finding an employee.

The Board considered the position posting with revisions suggested by Daryl for a new Executive Director. Chip made a motion to accept the revisions to the position announcement and to move forward to hire a new Executive Director. Jamie seconded. All were in favor. The motion passed.

**Transfer of funds –** Chip made a motion to transfer \$10,000 from Equity savings to Equity checking to cover expenses. Laura seconded. All were in favor. The motion passed.

**2019 Budget –** Jamie made a motion to amend the budget to reflect newly funded proposals. Chip seconded. All were in favor. The motion passed.

**Adjourn:** Chip moved to adjourn the meeting; Amanda seconded. All were in favor. Motion passed.  
Meeting ended at 8:33 pm.

Respectfully Submitted,  
Laura Scott  
Board Secretary

Reviewed by,  
Tahnami Gittinger  
Board Chair

Upcoming LCCSF meetings:

Wednesday, October 16, 2019  
Wednesday, November 20, 2010  
Wednesday, December 18, 2019