

LAFAYETTE COUNTY CHILDREN'S SERVICES FUND BOARD OF DIRECTORS MEETING

MINUTES: Wednesday December 19th, 2018 Lafayette County Health Department, 7 – 8:30 pm

Commissioners:

Craig Williams
Harold Hoeflander
Tracy Dyer

Board of Directors:

Board Chair
Tahnami Gittinger
Odessa

Vice Chair
Chip Langman
Lexington

Treasurer
Aaron Dye
Lexington

Secretary
Laura Scott
Odessa

Mark Heins
Concordia

Mary Borgman
Wellington

Amanda
Christopherson
Waverly

Denetta Amor
Higginsville

Executive Director:
Tiffany Harbour

Call to Order: Tahnami called the meeting to order at 7 pm.

Board members in attendance – Tahnami, Mary, Aaron, Chip, Amanda, Mark, Denetta and Laura.

Executive Director – Tiffany Harbour
Commissioner Liaison - Craig Williams
Guests in attendance –Bill Molini (Lexington Tax), Renee Wilcoxson, Casey Melancon (ESMW), Robin (CASA)

Public Comments: Renee Wilcoxson was present at the board meeting tonight to discuss the services her daughter is in need of through Foster Adopt Connect. Renee reports that she received an email notifying her that, due to funding, her services were being stopped immediately. She reports that the BI was providing quality services and that it was not fair for her daughter to be abruptly stopped. They were having significant difficulties and wanted to see that she would be receiving services again.

Approval of Agenda: Mary moved to approve the agenda, Laura seconded. All were in favor, motion passed.

Minutes: Chip moved to approve the minutes prepared for November 14th board meeting, Mark seconded. All were in favor, motion passed.

Reports:

Treasurers Report – Bill Molini presented the financial report to the board. MDOR statement shows \$21,798.81 received in sales tax revenue for the month of November. Program expenses from January to November 30th are \$389,725.43. This time last year program expenses were \$170,249.61, which is a difference/change of \$219,375.82. Current assets total \$560,118.55. Last year assets were reported to be \$676,519.48.

Bills to be paid – eleven (11) checks were prepared for signatures in response to invoices received. In addition to the 11 checks, another check was needed to be prepared for payment to Lafayette county for rent. Those checks were; House of Hope (\$3,773.87 & \$7,082.75), Compass Health (\$114.85 & \$287.15), ESMW (\$629.31), FAC (\$6,002.30), Wellington-Napoleon school (\$3,747.69), Lexington Tax (343.75), Gary Worth (\$170.17), Bank Midwest (\$67.94), Mike Keith Ins (\$1,895), and Lafayette County (\$250).

Chip moved to accept the Treasurers report and to pay the bills, Aaron seconded. All were in favor, motion passed.

2019 Budget – Bill and Tiffany worked to prepare a draft of the 2019 budget. Taking into account the contracted expenses for the fiscal year funded partners, as well as operational expenses, the LCCSF board is anticipating a revenue of approximately \$310,000 with expenses of \$438,781.98. The fund is projected to deficit spend this year and will utilize assets to meet financial obligations.

Tahnami requests that the minutes reflect that Aaron Dillon has told her that Preferred blank will extend pledged securities for any amount over the FDIC amount of \$250,000.

School District Reports- None

Funded Agency Reports- None

Commissioners Report- Craig reports that he received a resignation for Brian Alexander. He will be making appointments after the first of the year when the terms expire. He presented Mary with a certificate for her services to the LCCSF board.

Directors Report – Tiffany shared her report with the board and provided updates for the Mental Health board meeting and the meeting held with Jenny Hobbs at Santa Fe high school. Also, REACH has agreed to co-sponsor the Bridges out of Poverty workshop. Tiffany will be working on the details for this workshop.

Unfinished Business:

Votes for Funding Cycle 1 RFP's –

- CASA – Robin was present this evening to answer any questions and discuss her proposal with the board. The board questioned the amount of time that was spent between Lafayette and Saline counties. After some discussion, Chip moved to approve funding for \$45,000 and Laura seconded. All were in favor, motion passed.
- Great Circle – Chip moved to deny funding due to a lack of information specific to Lafayette county clients, Aaron seconded. All were in favor, motion passed.
- HCC – Denetta moved to deny funding due to a lack of information specific to Lafayette county clients, Mark seconded. All were in favor, motion passed.

New Business:

Mike Keith Insurance premium renewal – Insurance renewal paperwork was signed by Tahnam and will be mailed to Mike Keith Ins.

Foster Adopt Connect – Transition funding request – The board received a budget request from Foster Adopt Connect for transition funding for clients in need of services. This request came at the Executive Directors request after discovering that client services had been interrupted. The board also heard from Renee Wilcoxson earlier in the evening and of how the interruption of services had affected her family. The board was unhappy that FAC had not communicated the need for additional funding sooner and that had caused clients to be denied services. Discussion took place. The board decided that they would be willing to award funds as long as they provided representation at the next board meeting, and kept open lines of communication. Due to concern, the board felt that half of the amount would be appropriate for approval, and they would revisit the budget request at the end of 3 months to asses the need for further funding. Chip moved to approve funding for \$13,230, with the understanding that a representative from FAC will attend the next board meeting and provide open communication with regular updates, Mark seconded. All were in favor, motion passed.

Transfer of funds: Chip moved to transfer \$45,000 from the Equity savings account to the Equity checking account, Laura seconded. All were in favor, motion passed.

Closed session: pursuant to RSMo610.021.3 to discuss the Executive Directors annual performance evaluation.

The Board went into closed session to discuss the Executive Director's performance evaluation at 8:25 p.m.

Chip made a motion to adjourn the closed session at 8:55. Mark seconded the motion and the motion carried.

Board Evaluations: Tahnamy shared Board evaluations. The response was positive and suggestions were shared for board improvement.

Adjourn: Chip made a motion for adjournment at 8:59 p.m. Denetta seconded. The motion carried.

Respectfully Submitted,
Tiffany Harbour
Executive Director

Reviewed by,
Laura Scott
Secretary

Mark your calendar for the upcoming LCCS meetings:

Reminder: _____

Wednesday January 16, 2019
Wednesday February 20, 2019
Wednesday March 20, 2019
Wednesday April 17, 2019
Wednesday May 15, 2019
Wednesday June 19, 2019