

**LAFAYETTE COUNTY CHILDREN'S SERVICES FUND
BOARD OF DIRECTORS MEETING**

MINUTES: Wednesday November 15th, 2017 at Lafayette County Health Department, Lower Level, Lexington, MO.

Arron Haynes called the meeting to order at 7 p.m. Everyone in attendance introduced themselves.

The following board members were present for tonight's meeting: Arron Haynes, Tammy Zumalt, Mary Borgman, Chip Langman, and Mark Heins.

Guests: Lori Drenon, Robin McGinnity- Connelly, Ann Gosnell, Casey Melancon, Gina Smith, Brian Alexander, Joe Aull, William Molini, and Lucas Taylor

Executive Director- Tiffany Dehn

Commissioner Liaison- Craig Williams

Approval of Agenda: Mark moved to approve the agenda, Mary seconded. All were in favor, motion passed.

Minutes: Mary moved to approve the minutes from October 18th, Tammy seconded, Chip abstained. All were in favor, motion passed.

Reports:

County Commissioner's Report- Craig shared a report with the board regarding the new prescription drug monitoring program that is taking place in Lafayette County. This program comes from St Louis' County Prescription monitoring program and is a voluntary system for prescribers and pharmacies. The hope is that it will be in place by the end of year and become effective and implemented by April/March.

Treasurer's Report- Bill Molini presented the Financial report to the board. The total program income from last year (Jan-Oct 2016) was at \$266,643.42 compared to this year's (Jan-Oct 2017) at \$274,807.94. Total program expenses for 2017 are at \$106,640.93. October's income revenue was \$19,426.93.

Bills to be paid- Three (3) checks were presented to the board for approval and check signatures. Lafayette County C-1 School District - \$350, Lexington Tax and Accounting - \$702.50, and Easter Seals Midwest - \$1,832.60. Tammy moved to approve the invoice and sign the check for Lafayette County C-1 School District. Mark seconded, all were in favor, motion passed. Mark moved to approve the invoices and sign the checks for Lexington Tax and Accounting and Easter Seals Midwest. Mary seconded. All were in favor, motion passed.

Bill addressed the invoice from Lafayette County C-1 School District for Grief Counseling Funds. Tiffany also addressed the board with procedure that was put in place for the purpose of accountability and documentation. Tiffany created a questionnaire, in alignment with the Grief Counseling Policy, for any agency requesting funds to fill out. The questionnaire was filled out by Aaron Knipmeyer. Tiffany also read through sections of the Grief Counseling Policy and asked the board to discuss specific sections in regard to committee advisement as well as the goal of grief funds and the purpose it should serve. The Policy identifies individual process for the funds but not a group/or multiple individual process.

Commissioners:

Craig Williams
Harold Hoeflander
Tracy Dyer

**Board of
Directors:**

Board Chair
Arron B. Haynes
Higginsville

Treasurer
Terry Thompson
Lexington

Secretary
Tammy Zumalt
Waverly

Opal Johnson
Mayview

Mary Borgman
Wellington

Tahnami Gittinger
Odessa

Mark Heins
Concordia

Aaron Dye
Lexington

Chip Langman
Lexington

Executive Director:
Tiffany Dehn

Additionally, the Grief Counseling Policy gives the Executive Director full discretion for the disbursement of grief funds without board approval. Tiffany expressed that while she was comfortable making decisions such as this, it was not consistent with other policies in place for the board. She recommended discussing this process during the time the board would talk about forming committees. After this discussion, Tiffany shared Aaron's responses on the questionnaire. The grief counseling on-site was for a one-time immediate need directly related to the crisis that happened in the school district. The board had some discussion and decided that the group/multiple individual process that took place fell into alignment with the policy.

Executive Director's report- Tiffany shared the Executive Director's report with the board. The ED's report can be found on the website for the public to view. Tiffany spent some time discussing the meetings held with school district representatives, the SOS Signs of Suicide program, and the conference she attended. Discussion was had by the board regarding some of the signs of suicide and how LCCSF could complement the programming that is going on in the school districts.

Tammy moved to accept the Commissioner's Report, Treasurer's Report, and Executive Director's Report. Mary seconded, all were in favor, motion passed.

Funding Requests: Robin and a CASA board member (Joe) were present to present the 2018 proposal to the board. Joe began by sharing about his passion for CASA and the good work they are doing. Robin followed Joe by talking about the purpose CASA serves and the role they play for children so they do not go unseen.

Ann was present to share the 2018 proposal to the board. Ann shared that the Family Support Specialist has been attending initial visits in the Supervised Visitation room to help tailor parenting classes for the visiting parent. Ann also shared with the board that the Visitation room was now being utilized 6 days out of the week.

Unfinished Business:

Lucas Taylor was present on behalf of Compass Health/Pathways to give an update to the board and address any concerns. Lucas (earlier in the month) supplied the LCCSF BOD and ED with a written statement after concerns were addressed at the previous month's board meeting. Lucas stated that at no time was any of their employees mis-representing themselves as something they were not. As soon as they learned that the newly hired employee had a course that was not recognized by the licensing board, they pulled the employee immediately. After the loss of the newly hired employee, they began looking for a replacement. They will be offering the position to a new applicant/therapist that has already completed the 2 years of her provisional licensure. She will be a fully licensed LPC soon (already has PLPC licensure) and they anticipate she will begin services within the school districts in January. Chip asked a question in regard to the money in the budget and how it would be affected since they were only in 5, not 6, districts and still seeking a full-time employee. Lucas said that they anticipate the number of services to be accurate and that all of the districts were increased for the days they are due to be receiving. Lexington is now at 4 days a week and Santa Fe 3. Questions were also asked by board members about the response Pathways had due to the crisis in Higginsville. Lucas and an additional therapist stepped in, on that day, to help meet the needs of the students.

The board took time to discuss forming committees and implementation of those committees. Mark shared that he was supportive of Terry's statement that addressed starting committees in alignment with the bylaws before making any changes or amendments. Chip shared that he would like to see an Ad Hoc committee formed to ensure that the board members are taking an active role in the activities of the LCCSF ED. Discussion took place and the board agreed that an Executive Committee is important especially regarding decisions that need to be made promptly such as the grief counseling funding decisions. The Executive Committee will consist of the Board Chair, Treasurer, Secretary and other members as deemed necessary. Chip questioned the role Terry has being the Treasurer but not fully completing the duties of Treasurer. Discussion took place and Arron shared that the board made the decision to hire the Accountant (Lexington Tax and Accounting) because of the potential conflict of

interest. The implementation of a Finance Committee was also discussed. Tammy reported that Opal had shared that she would be willing to volunteer for the Finance Committee and Mark volunteered as well. Terry is also requested to serve on the Finance Committee due to his position of Treasurer. Chip made a motion to put an Ad Hoc (Impact Committee) in place for the purpose of overseeing programs, Mark seconded. All were in favor, motion passed. The goal of an impact/Ad Hoc committee is to create a permanent group of people to be active members of the board within the community.

The Executive Director shared with the board her efforts in locating an individual to perform a community training/event to speak at. This project is still in the planning phase and anyone with information to share, or referrals, is invited to talk with the ED.

New Business: None

Public Comments: Adjourn: Casey Melancon (ESMW) started by sharing that the ESMW conference was well attended. They also have gone through the CARF Accreditation and are functioning with full caseloads in Lafayette County.

Adjourn: Mary moved to adjourn the meeting, Tammy seconded. All were in favor, motion passed and the meeting ended at 8:47pm.

Closed Session: Pursuant to RSMo610.021(3) the LCCSF BOD entered into closed session to discuss the salary and performance review of the Executive Director.

Respectfully Submitted,
Tiffany Dehn
Executive Director

Reviewed by,
Tammy Zumalt
Secretary

Mark your calendar for the upcoming LCCS meetings:

Reminder: _____

Wednesday, February 21, 2018

Wednesday, March 21, 2018

Wednesday, April 18, 2018

Wednesday, December 20, 2017

Wednesday, May 16, 2018

Wednesday, January 17, 2018

Wednesday, June 20, 2018