

LAFAYETTE COUNTY CHILDREN'S SERVICES FUND BOARD OF DIRECTORS MEETING

MINUTES: Wednesday August 15th, 2018 Lafayette County Health Department, 7 – 8:30 pm

Commissioners:

Craig Williams
Harold Hoeflander
Tracy Dyer

Board of Directors:

Board Chair
Tahnami Gittinger
Odessa

Vice Chair
Chip Langman
Lexington

Treasurer
Aaron Dye
Lexington

Secretary
Laura Scott
Odessa

Mark Heins
Concordia

Mary Borgman
Wellington

Amanda
Christopherson
Waverly

Brian Alexander
Higginsville

Denette Amor
Higginsville

Executive Director:
Tiffany Harbour

Call to Order: Chip called the meeting to order at 7 pm.

Board members in attendance – Aaron, Chip, Amanda, Brian, Mark, Laura and Denette.

Absent – Tahnami and Mary

Executive Director – Tiffany Harbour

Commissioner Liaison - Craig Williams absent

Guests in attendance – Aaron Knipmeyer (LCC1), Casey Melancon (ESMW), Mike Othic (FAC), Devin Graf (ACTG), Lucas Taylor (Compass Health), Robin (CASA), Bill Molini (Lexington Tax)

Approval of Agenda: Mark moved to approve the agenda, Aaron seconded. All were in favor, motion passed,

Reports:

Treasurers Report – Bill Molini presented the financial reports to the board. Current assets are \$621,189.68 as of July 31st, 2018. Compared to last year, at the same point in time, assets are down by about \$46,000. Total program expenses are up when compared to the previous year. So far in 2018 the board has paid \$243,412.09 for agency programs. Last year at this time \$126,402.06 was spent for agency programming. MDOR sales tax distribution notice shows \$33,350.90 for June and \$23,409.61 for July. Compared to 2017 the fund is down \$4,895.87 from the revenue collected as of July 31st.

Budget review- Bill Molini presented the board with a review of the budget. The fund is projected to spend deficiently when comparing income vs expenses for the year. However, significant assets are shown in the accounts and the funds available for programming total \$534,127. The board maintains a contingency reserve of 10%.

Bills to be Paid – Eleven (11) checks were prepared in response to invoices received. Those checks were: Bank Midwest \$80.00, ESMW \$1,196.80 & \$800.94, FAC \$1,895.12, \$1,704.02 & \$4,546.12, HCC \$150, CASA \$28,203.24, HOH \$2,652.42 & \$6,607.53, and Lexington Tax \$256.75. Total - \$48,092.94. The checking account has about \$13,000 and funds will need to be transferred to cover expenses.

Aaron moved to accept the treasurers report, pay the bills and sign the checks, and transfer \$40,000 into the savings account, Brian seconded. All were in favor, motion passed.

School District Reports- Aaron Knipmeyer was present and shared that most schools are returning back this week. Aaron had met Bailey, new therapist for Compass Health, and shared that they had met with Lucas and therapists to iron out the planning/scheduling for the year.

Funded Agency Reports- Robin (CASA) shared a success story with the board regarding a boy who was successfully reunited with his parents. Casey (ESMW) shared about a conference they are holding in November. Devin (ACTG) shared that she was able to serve 11 students this summer and all had made progress on their goals. Mike (FAC) shared that they were able to successfully transition clients out of the program and were filling the spots with new referrals.

Compass Health – Request for funding proposal – Lucas was present on behalf of Compass Health to share about the modifications to the RFP. They have four (4) licensed therapists hired and starting services this week. The budget showed the cost to LCCSF for 2 FTE .90 therapists which is reported to be 50% of the total program costs. Chip questioned as to if they had received letters of support from the school districts and that he had concerns that Odessa was still not participating with the services. Lucas shared that he did reach out to the district and offered services. Compass Health is working on updating Memorandum of Agreements between their agency and the school districts which were similar to letters of support. All of the 5 districts that participated the previous year had given verbal agreements to utilize services. Brian questioned the budget and the program costs. Lucas identified that the cost for Lafayette county is lower than the average of \$86-\$89 per unit and was \$82.04. They will continue to provide services even if that means they go over the proposed number of units. This past year they surpassed their goal by over 200 units. Laura voiced that she did like the previously modified proposal that identified implementation of an early childhood program, and she felt like that was a very important needed program. Lucas expressed that before implementation of a program like that, they should do a needs assessment for the county. When the board questioned how they will know what the actual cost will be, when also billing Medicaid for allowable services, Lucas mentioned that they will run a report after the first quarter to see what the average is. This will help them have a more accurate prediction for how the funds will be used however, if the services are needed they will continue to provide and not bill for above the contracted amount. Laura moved to approve the funding request for \$147,672 and Mark seconded. Denetta, Aaron, Amanda, Laura and Mark voted yes, Chip and Brian voted no. Motion passed.

Commissioners Report – Craig was not present for the meeting tonight however there was an action item on the agenda.

Rent for office space - Aaron moved to pay rent to Lafayette County beginning September 1st, 2018 in the amount of \$250 a month, Denetta seconded. Chip abstained from voting. Aaron, Denetta, Brian, Laura, Amanda and Mark were in favor, motion passed.

Directors Report – Tiffany shared her report with the board. Service Summary report – unduplicated number of children served – 296. Households/families served – 105. Units of service – 9,164.66. Hours of service – 7,307.91. The Directors report can be found on the LCCSF website for public viewing.

HCC membership fee is due to be paid. This was approved during the bills to be paid portion of the board meeting.

Directors meeting lunch cost – Tiffany shared that it was Lafayette County's turn to host the meeting for all of the county directors. The cost was estimated to be about \$50. Mark moved to approve the cost for lunch up to \$60, Aaron seconded. All were in favor, motion passed.

Unfinished Business: For Ahkeem film viewing was discussed by the board. Preparations have already taken place and the items for discussion were food and advertisement costs, building rental and the timeline of events. The movie was provided to LCCSF free of charge as is the hotel. Amanda offered to contact Sally Nadler to see what the cost would be for hamburger and hotdogs. The board discussed allowing costs for food up to \$400 and advertisement up to \$500. The honorarium will be \$300. Denetta moved to pay up to \$1,200 for food and advertisement costs, Brian seconded. All were in favor motion passed.

New Business: Monthly funding request – Devin, A Chance to Grow, was present at the meeting to share about the second funding request for services. The services will cover Occupational Therapy services to students after school and during next summer. Laura moved to approve the funding request for \$8,150, Amanda seconded. All were in favor, motion passed.

November meeting date – Aaron moved to change the date of the November meeting to the 14th, Laura seconded. All were in favor, motion passed.

Funding for school districts – At the request of Aaron Knipmeyer, the board discussed funding for school districts. Collaboratively the board felt that the statute was clear and school districts are eligible to be

funding recipients. To bring about the level of accountability the board desires, the board felt that contracting with each individual district would be necessary rather than as a consortium unit. Aaron shared that Odessa did use less units of service than the other districts in the county. He talked about the funding they would need would be around \$20,000 for the entire county, due to the gap in services/need.

Resilience Film – The board discussed the resilience film and the cost associated to purchase it. For the purposes the board desires it would cost \$750 and would allow multiple agencies to use it for trainings and education. Laura moved to purchase the film for \$750, Amanda seconded. Chip voted no, Denette, Brian, Laura, Mark, Aaron and Amanda voted yes. Motion passed.

Public Comments: None

Adjourn: Laura moved to adjourn the meeting, Brian seconded. All were in favor, motion passed.

Respectfully Submitted,
Tiffany Harbour
Executive Director

Reviewed by,
Laura Scott
Secretary

Mark your calendar for the upcoming LCCS meetings:

Reminder: _____

Wednesday September 19, 2018

Wednesday October 17, 2018

Wednesday November 14, 2018

Wednesday December 19, 2018

Wednesday January 16, 2019

Wednesday February 20, 2019

Wednesday March 20, 2019

Wednesday April 17, 2019

Wednesday May 15, 2019

Wednesday June 19, 2019