

**LAFAYETTE COUNTY CHILDREN'S SERVICES FUND
BOARD OF DIRECTORS MEETING**

MINUTES: Wednesday June 19th, 2019 Lafayette County Health Department, 7 – 8:30 pm

Call to Order: Tahnamy called the meeting to order at 7:05 pm.

Board members in attendance – Tahnamy, Aaron, Chip, Mark, Denetta, Amanda, Jamie and Laura.
Absent – Daryl

Executive Director – Tiffany Harbour
Commissioner Liaison - Craig Williams

Guests in attendance –Bill Molini (Lexington Tax), Lucas Taylor (Compass Health), Ann Gosnell (HOH), Toniann Richard (HCC)

Public Comments: None

Approval of Agenda: Chip moved to approve the agenda; Aaron seconded. Yes- Tahnamy, Aaron, Chip, Mark, Denetta, Amanda, Laura, Jamie. No- none. Motion passed

Minutes: Denetta moved to approve the minutes from May 15th board meeting; Mark seconded. Yes – Tahnamy, Aaron, Chip, Mark, Denetta, Amanda, Laura, Jamie. No – none. Motion passed

Reports:

Treasurers Report – Bill Molini presented the financial reports to the board. Current assets, as of May 31st are shown as \$453,622.53. At the same point in time last year assets were shown to be \$595,792.60. Missouri Dept of Revenue statement shows income for the month of May as \$32,197.45. Revenue is up by \$3,928.66 when compared to last year.

Bills to be paid – 9 checks were written for invoices received. Those checks were; Randall Fiene, CPA (\$2,200), Wellington-Napoleon (\$4,427.50), ESMW (\$820.01), Harris, Harris & Gilbert LLC (\$50), Compass Health (\$18,048.80), Gary Worth (\$150), Lafayette County (\$250), Bank Midwest CC (\$1.30), Lexington Tax (\$351.25).

Budget Review – The 2019 budget review was presented by Bill Molini. A revised version of the budget was distributed which showed the changes from the original budget with adjustments to operating expenses and program expenses. A profit and loss budget overview was also presented, which showed the actual expenses from a monthly view. Actual difference is \$35,354.30 more than the budgeted amount.

Chip moved to accept the treasurers report, budget review, and pay the bills; Denetta seconded. Yes – Tahnamy, Aaron, Chip, Mark, Denetta, Amanda, Laura, Jamie. No – None. Motion passed.

School District Reports- None

Commissioners:

Craig Williams
Harold Hoeflander
Tracy Dyer

Board of Directors:

Board Chair
Tahnamy Gittinger
Odessa

Vice Chair
Chip Langman
Lexington

Treasurer
Aaron Dye
Lexington

Secretary
Laura Scott
Odessa

Mark Heins
Concordia

Jamie Wieligman
Wellington

Amanda Christopherson
Waverly

Denetta Amor
Higginsville

Daryl Augustine
Higginsville

Executive Director:
Tiffany Harbour

Funded Agency Reports- None

Directors Report – Tiffany shared her report with the board and went over the Grantsmanship course dates that have been scheduled. In addition to the planning and board workshops and grantsmanship course, normal day to day operations will take place this month. Agency reports are due July 31st.

Unfinished Business:

Grantsmanship course – Dates have been scheduled for July 18,19, 25, 26, and 29. Location of the course is the Lafayette County Sheriffs Dept training room, 2nd floor.

Board workshop – scheduled for July 15th and 27th. The board will plan to pay bills at the meeting on the 15th during the lunch hour. No regular meeting of the board in July.

New Business:

Votes to be taken for funding requests – funding cycle 2

- HCC – Toniann Richard was present this evening and provided response to some questions the board had in regard to funding proposal. Laura moved to approve HCC's funding request in the amount of \$53,251 and Mark seconded. Yes – Tahнами, Aaron, Chip, Mark, Denetta, Amanda, Laura, Jamie. No – none. Motion passed
- House of Hope – Ann Gosnell was present this evening and provided response to some questions the board had in regard to the funding proposal. After some discussion the board addressed the budget item for employee taxes. Denetta moved to approve House of Hopes funding request for \$43,430, minus employer taxes, and Chip seconded. Yes – Tahнами, Aaron, Chip, Mark, Denetta, Amanda, Laura, Jamie. No – none. Motion passed.
- Compass Health – Lucas Taylor was present this evening and provided response to comments the board had in regard to the funding proposal. Aaron moved to approve Compass Health's funding request for \$157,428 and Jamie seconded. Yes – Tahнами, Aaron, Chip, Mark, Denetta, Amanda, Laura, Jamie. No – none. Motion passed.
- Wellington-Napoleon school district – The board discussed the question of an OTA's hourly rate of pay and would like to address this question before making a funding decision. Chip moved to table the vote until next months meeting and Laura seconded. Yes – Tahнами, Aaron, Chip, Mark, Denetta, Amanda, Laura, Jamie. No – none. Motion passed.

Monthly Applications Funding Policy – The board was presented with a policy in regard to the monthly funding applications. The purpose of creating a policy is to provide more structure to the process and ensure the entire process, and expectations of funding, are properly outlined. The board spent some time discussing the processes we currently have in place and what the policy would prohibit. Overall, implementing the policy, as it is written, would prohibit any agency from applying through the monthly applications, for subsequent funds, without submitting all of the required documentation. It would also prohibit agencies from applying for more than \$16,000 a year, through the monthly applications. The board also discussed funding these applications for half of the approval amount up front, and then half after required documentation was submitted (such as itemized receipts and invoices). Furthermore, some discussion took place in regard to the agencies that we are waiting to receive invoices and statements for items purchased. A revised policy will be discussed at next month's meeting for board review. Mark moved to approve the monthly application policy as it is written and Jamie seconded. Yes – Tahнами, Aaron, Chip, Mark, Denetta, Amanda, Laura, Jamie. No – none. Motion passed.

2018 Audit Report – Chip moved to accept the 2018 audit report prepared by Randall Fiene; Jamie seconded. Yes – Tahнами, Aaron, Chip, Mark, Denetta, Amanda, Laura, Jamie. No – none. Motion passed.

Transfer of funds: Chip moved to transfer \$35,000 from the Equity savings to the checking; Denetta seconded. Yes – Tahнами, Aaron, Chip, Mark, Denetta, Amanda, Laura, Jamie. No – none. Motion passed.

2019 Budget: Official resolution to amend the 2019 budget. Chip moved to amend the 2019 budget in response to the funding decisions made at tonight’s meetings; Amanda seconded. Yes – Tahнами, Aaron, Chip, Mark, Denetta, Amanda, Laura, Jamie. No – none. Motion passed.

Adjourn: Chip moved to adjourn the meeting; Denetta seconded. All were in favor, motion passed. Meeting ended at 8:50 pm.

Respectfully Submitted,
Tiffany Harbour
Executive Director

Reviewed by,
Laura Scott
Secretary

Mark your calendar for the upcoming LCCSF meetings:

Reminder: _____

July – Board Workshop
Wednesday September 18, 2019
Wednesday November 20, 2019

Wednesday August 21, 2019
Wednesday October 16, 2019
Wednesday December 18, 2019