

LAFAYETTE COUNTY CHILDREN'S SERVICES FUND BOARD OF DIRECTORS MEETING

MINUTES: Wednesday March 21st, 2018 at Lafayette County Health Department, Lower Level, Lexington, MO.

Tahnami called the meeting to order at 7 pm.

The following board members were present for tonight's meeting: Laura, Aaron, Chip, Tahnami, Mary, Mark, Amanda and Brian. Absent - Cheri

Guests: Lori Drenon, Casey Melancon, Lucas Taylor, Bill Molini

Executive Director- Tiffany Dehn

Commissioner Liaison- Craig Williams

Approval of Agenda: Mark moved to approve the agenda, Mary seconded. All were in favor, motion passed

Minutes: Aaron moved to approve the minutes for both meetings that took place last month, Mark seconded. All were in favor, motion passed.

Reports:

Treasurer's Report – Bill Molini presented the Treasurer's report for the LCCSF Board. February's sales tax revenue was received for the amount of \$31,915.50. 2017 revenue in February was \$31,257. Program funds paid out since the beginning of the year are at \$77,440.30. Last year program funds paid out were at \$38,004.09 and there is a \$44,879.24 difference between 2017 and 2018. Total assets are listed to be \$665,690.75. Tahnami questioned transferring \$100,000 from the savings account to the checking to assure funds are available to pay the invoices/bills received. Chip moved to approve the treasurer's report and transfer \$100,000 from the savings to the checking, Laura seconded. All were in favor, motion passed.

Bills to be paid – Bill presented five (5) checks to the board to be discussed/approved for payment. A printout of the invoices and amounts were provided to the board in the treasurer's report packet. Chip moved to approve the bills, totaling \$38,648.38, to be paid and sign the checks, Laura seconded. All were in favor, motion passed.

School District Report – Lori of the Odessa school district was present at tonight's meeting and shared information about her district with the board. This past week a former student was lost to suicide and Lori reports that the presentations are very timely for the Odessa community. This week staff and students received training on the signs of suicide. Lori also shared that all the districts in the county came together for their strengthening families event funded through Brighter Futures grant funds. 100 kids attended this event. The board also asked Lori if they had the ability to use the text caster for the Tina Meier presentation on Monday. Tiffany shared that the representatives from the school districts have offered the use of text casting for this event.

Funded Agency Reports – Lucas of Pathways was present at tonight's meeting to share with the board where the school-based program is at. There was not much information to report

Commissioners:

Craig Williams
Harold Hoeflander
Tracy Dyer

Board of Directors:

Board Chair
Tahnami Gittinger
Odessa

Vice Chair
Chip Langman
Lexington

Treasurer
Aaron Dye
Lexington

Secretary
Laura Scott
Odessa

Mark Heins
Concordia

Mary Borgman
Wellington

Amanda
Christopherson
Waverly

Cheri McDaniel
Higginsville

Brian Alexander
Higginsville

Executive Director:
Tiffany Dehn

other than he had a phone conversation with Aaron and Amanda (Laf C-1) to discuss a concern. Pathways continues to provide services, including group therapy, and is submitting monthly progress reports to the schools.

Casey of Easter Seals Midwest reports that they are currently looking for more referrals. One employee went from full time to part time and they had just hired a new employee to fill the full-time position in Lafayette County.

Commissioner's Report – No new information to report this month.

Executive Director's report- Tiffany shared her report with the board this evening. She shared about the Northland Prevention conference she attended earlier in the month and the information learned on neuropsychology and trauma as well as resiliency. The Executive Director's report is available on the LCCSF website for everyone to view.

Tiffany shared about the site visits with the funded agencies this past month. All agencies complied with all requests and the site visits were successful. The board discussed that their attendance at the site visits really helped them to see first hand the services being delivered.

A 2017 Service Summary Report Card was created and presented to the board. The purpose of creating this document is so that the services taking place in the county could be distributed for the public to see. Discussion took place about the number of cards we need for distribution. Chip moved to approve 500 cards to be printed and distributed throughout the county with a budget of \$250, Aaron seconded with an amendment to send to the newspapers as well. All were in favor, motion passed.

Unfinished Business:

A drafted revision of the bylaws was presented to the board. The Executive Committee gave a report to the board regarding conversation among committee members. The primary discussion has centered on elimination of the policy/procedure manual and keeping a few stand-alone policies. This is due to the fact that the bylaws outline what is already in the policy and procedure manual with the exception of a few changes, which are reflected in the drafted revision. The biggest change being a 10% reserve policy rather than the existing reserve policy. Chip shared that the fund has substantial assets and that as a tax paying citizen, feels that all of the funds need to be invested into services. Additionally, discussion took place regarding a 2-tiered application process. Targeting smaller agencies/organizations that are providing services but not experiences seasoned grant writers. The Executive Committee proposes creating an RFP (application) for agencies requesting up to \$10,000 that is a more basic, simpler process. This application could be accessed any time and submitted any time for interested agencies. The goal is to help the smaller agencies, like Baby Grace, doing good work, be able to further the services they are providing. The Executive Director asked the board if she should go ahead and create a draft RFP for this purpose and have available by next month to present to the board. Chip moved to have Tiffany create a new RFP for this purpose, Mary seconded. All were in favor, motion passed.

The board discussed the credit card policy that was drafted by the Executive Director. The policy outlines the protocol of having a business credit card and gives the guidelines that were discussed at last months board meeting. Additionally, the Executive Director did research on what the best credit card would be for the LCCSF board. Bank Midwest offers a business credit card with no annual fee, low interest rate, and ability to earn points/cash back for purchases. The board discussed that the interest rates really weren't an issue because the credit card would be paid off on a monthly basis. Mark move to accept the credit card policy and apply for the credit card through Bank Midwest, Aaron seconded. All were in favor, motion passed.

New Business:

Tahnami reported about the interview she had with Matt from KMZU this morning. A news reporter was invited to the meeting this evening however, no one was available to come. This invitation was in

response of a request to do a new story regarding Lafayette County children and youth and the issues being faced. KMZU will air the interview on Friday morning at 7:20am.

Public Comments:

Chip shared that there will be another opportunity for a training on the Sunshine Law July 11th at 5 pm, at the Sherriff's department.

Craig also shared about the Lafayette County Capital Improvements ½ cent sales tax renewal to be voted on April 3rd. This is not a new tax and has had to be re-voted on every 5 years.

Adjourn: Chip moved to adjourn the meeting, Mark seconded. All were in favor, motion passed, meeting ended at 8:01 pm.

Respectfully Submitted,
Tiffany Dehn
Executive Director

Reviewed by,
Laura Scott
Secretary

Mark your calendar for the upcoming LCCS meetings:

Reminder: _____

Wednesday, April 18, 2018
Wednesday, May 16, 2018
Wednesday, June 20, 2018