

## LAFAYETTE COUNTY CHILDREN'S SERVICES FUND BOARD OF DIRECTORS MEETING

**MINUTES:** Wednesday March 20<sup>th</sup>, 2019 Lafayette County Health Department, 7 – 8:30 pm

### Commissioners:

Craig Williams  
Harold Hoeflander  
Tracy Dyer

### Board of Directors:

Board Chair  
Tahnami Gittinger  
Odessa

Vice Chair  
Chip Langman  
Lexington

Treasurer  
Aaron Dye  
Lexington

Secretary  
Laura Scott  
Odessa

Mark Heins  
Concordia

Jamie Wieligman  
Wellington

Amanda Christopherson  
Waverly

Denetta Amor  
Higginsville

Daryl Augustine  
Higginsville

Executive Director:  
Tiffany Harbour

**Call to Order:** Tahnami called the meeting to order at 7 pm.

Board members in attendance – Tahnami, Jamie, Aaron, Chip, Amanda, Mark, Daryl, Denetta and Laura.

Executive Director – Tiffany Harbour  
Commissioner Liaison - Craig Williams (absent)  
Guests in attendance –Bill Molini (Lexington Tax), Casey Melancon (ESMW)

**Public Comments:** None

**Approval of Agenda:** Denetta moved to approve the agenda as it is written, Jamie seconded. All board members were in favor, motion passed.

**Minutes:** Chip moved to approve the minutes from February 20<sup>th</sup> board meeting, Mark seconded. All board members were in favor, motion passed.

### Reports:

**School District Reports-** None

**Funded Agency Reports-** Casey shared that there was not much news to report from ESMW. They are preparing to submit a rfp for funding soon.

**Commissioners Report-** None

**Directors Report –** Tiffany shared her report with the board and highlighted the recent conference that was attended. Interesting topics were discussed such as the use of social media and teenage brain development. The board was also notified that potential consultant, Mike Robinson, would be approaching the board next month with some workshop information and trainings. He was advised to come prepared with a budget breakdown and detailed description of the service he can provide the board. Tiffany also shared about the LCCSF facebook page, and the creation of the page per recommendation of the executive committee. Admins for the page are the director and board chair. Site visit reports were given to the board in their packets along with the itemized receipts from the Lexington police department, D.A.R.E. program.

**Treasurers Report –** Bill Molini presented the financial report to the board. The profit and loss statement shows that program expenses are at \$104,698.95, as of February 28<sup>th</sup>, 2019. At the same point in time a year earlier, program expenses were \$77,440.30. Current assets total \$500,058.45 as of Feb 28<sup>th</sup>. Last year assets were \$665,990.99. Missouri sales tax revenue for February was reported to be \$28,276.75. Revenue was down for the month of February and Tahnami mentioned that the

weather played a big part in that.

Bills to be paid – Seven (7) checks were written and presented to the board for payment. Those checks were \$572.10 (ESMW), \$170.00 (Gary Worth), \$3,270.85 (Wellington-Napoleon), \$567.42 (FAC), \$52.15 (Bank Midwest Credit Card), \$250 (Lafayette county rent), \$343.75 (Lexington Tax).

Daryl moved to accept the treasurers report and pay the bills, Chip seconded. All were in favor, motion passed.

**Unfinished Business:** report cards were shared with the board. After some price comparisons were done, printing was completed by Standard Press in Lexington, Mo. The board was encouraged to distribute the report cards throughout the county.

**New Business:**

Accounting bid – due to contract expiration and the goal of transparency, Chip moved to put the accounting out to bid. Aaron seconded, all were in favor, motion passed.

Conflict of interest form – all board members received the annual conflict of interest form to complete by the evening was over, with the exception of Daryl and Jamie as they had recently completed the document.

Donations- an email from attorney Doug Harris was given to the board that entailed his legal input regarding the acceptance of donations. Per attorney Doug Harris, the LCCSF board is permitted to accept donations as they are a governmental entity.

Resilience Film- The Resilience film is being scheduled to be shown in Odessa at the high school auditorium. The date has been requested for April 16<sup>th</sup> at 6:30 pm. Discussion took place regarding popcorn and programming. At this point the ED will be sending some discussion questions out to the board and will be planning a short time for conversation after the film viewing.

**Transfer of funds:** Chip moved to transfer \$15,000 from the Equity savings account to the Equity checking account, Aaron seconded. All were in favor, motion passed.

**Adjourn:** Chip moved to adjourn the meeting at 7:39 p.m., Denetta seconded. All were in favor, motion passed.

Respectfully Submitted,  
Tiffany Harbour  
Executive Director

Reviewed by,  
Laura Scott  
Secretary

Mark your calendar for the upcoming LCCS meetings:

Reminder: \_\_\_\_\_

Wednesday April 17, 2019

Wednesday May 15, 2019

Wednesday June 19, 2019